

Annex no 8 to the Competition methodology for the occupancy of vacant teaching posts in the National University of Arts in Bucharest

**COMPETITION FILE
for the occupancy of the teaching positions
LIST OF DOCUMENTS**

DATA ABOUT THE CANDIDATE

NAME _____, FIRST NAME _____,

CNP _____, position for which he/she candidates _____,

position _____, Subjects _____

Department _____,

Faculty _____.

1. In order to register at the competition for the occupancy of the teaching and research position, the candidate prepares a file containing the following documents:

<i>No</i>	<i>DOCUMENTS SUBMITTED</i>	<i>YES</i>	<i>NO</i>
1.	The application form to the competition, signed by the candidate accompanied by own declaration on the veracity of the information submitted in the file		
2.	The proposal for the development of the university career of the candidate both in teaching terms - in the case of teaching posts - and in terms of artistic and scientific research activities; the proposal is drafted by the candidate and has a maximum of 10 pages and is one of the main criteria for the separation of candidates;		
3.	The curriculum vitae in written		
4.	The list of papers in written		
5.	The checklist for meeting the standards for the competition and/or the occupancy of the post		
6.	The summary in Romanian and English of the doctoral thesis on a maximum of one page per language		
7.	The own statement that he/she is not in any incompatibility case provided by Law 1/2011 (National Education Law) and Framework Methodology issued at national level		

8.	The copy of the PhD degree. If the original PhD degree was obtained abroad, the certificate of its recognition or equivalence is submitted by the Romanian State		
9.	The copies of other degrees certifying the candidates' studies: the baccalaureate degree or a certificate of recognition, the bachelor's degree or the certificate of recognition, the master's degree or the certificate of recognition		
10.	The copy of the transcript of records/the degree supplement or the school situation issued for each study cycle		
11.	The copy of the birth certificate		
12.	The copy of the identity card or passport or other identity document drawn up for a purpose equivalent to the identity card or passport		
13.	If the candidate changed his/her name, the copies of documents proving the change of name - the marriage certificate or the proof of the name change		
14.	The medical certificate showing that he/she is capable of teaching		
15.	Up to 10 publications, patents or other works (portfolio) in electronic format, selected by the candidate and considered to be most relevant for their own professional achievements		
16.	<p>(1) In the competition file, the candidates for associate professor positions must include at least three letters of recommendation on the professional qualities, prepared by personalities from the respective field from the country or abroad, outside the National University of Arts in Bucharest, as well as the name, the contact addresses of those who accepted to prepare the recommendations.</p> <p>(2) In the competition file, the candidates for the positions of university professor must include at least three letters of recommendation on the professional qualities, prepared by personalities from the respective field from abroad, as well as the name, the contact addresses of those who accepted to prepare the recommendations.</p> <p>(Article 17 of own methodology).</p>		
17.	Self-assessment fiche		

2. If there are works that are not available in electronic format or cannot be scanned, records or photos will be submitted.

3. 5 CDs/DVDs or other electronic format with all the content scanned will be attached to the competition file, in order to be sent to the competition board and to upload the file on the website.

Checked – LEGAL SERVICE

Candidate's Signature